

## Terms of Reference for Protection/Legal Unit Internship Toronto

**Title:** Protection/Legal Unit Intern

**Organization:** The UN Refugee Agency (UNHCR)

**Intern Duty Station:** Toronto, Canada

**Duration:** February - May 2019

**Expected start date:** 1 February 2019

### **Background Information:**

UNHCR, the UN Refugee Agency, is a global organization dedicated to saving lives, protecting rights and building a better future for refugees, forcibly displaced communities and stateless people. Every year, millions of men, women and children are forced to flee their homes to escape conflict and persecution. UNHCR teams are in the field in over 125 countries, using their expertise to protect and care for over 65 million people. The internship will be placed with UNHCR's Head of Field Unit in Toronto. This exciting internship is a unique opportunity to gain experience in international refugee law and policy, as well as experience working within the UN system.

### **Duties and Responsibilities:**

We are seeking a dynamic and proactive team player, with a legal, political science and/or policy and research background and a strong interest in refugee and migration issues, to complete a four-month internship within UNHCR's Head of Field Unit in Toronto. The intern will assist with a variety of tasks including: conducting research on international refugee law and international human rights law, preparing internal reports, compiling and analysing statistics, supporting office work and organizing and participating in events, among other activities.

### **Minimum Qualifications and Professional Experience Required:**

The ideal candidate will be:

- A recent graduate or a student currently enrolled in a graduate/undergraduate university program in law, political science, international development, migration studies, or international relations and have completed at least two years of undergraduate studies in the aforementioned fields of study.
- Have excellent research, analytical, writing and organizational skills.
- Have strong inter-personal skills, be pro-active and a keen team-player.
- Excellent computer skills and working knowledge of MS office software.
- Fluency in English is essential and other language skills would be an asset.
- Course work completed in the areas of international refugee law and/or Canadian refugee and immigration law would be an asset.

### **Conditions:**

The internship is expected to run from February to May 2019. The role is full-time or part-time (3 days per week) between 9:00am to 5:00pm, Monday to Friday. Full-time interns accumulate 1.5 leave days per month of continuous service. There is no expectation of employment at the conclusion of the internship.

UNHCR Interns receive food and transportation allowance based on standard UN Daily subsistence allowance rate.

### **Application:**

To Apply: Interested applicants should submit their letter of motivation and resume to Rana Khan at: [khanr@unhcr.org](mailto:khanr@unhcr.org) indicating "Protection/Legal Unit Internship Toronto" in the subject of the email. The deadline for applications is **23 January 2019**.